

Town of



AMHERST

Massachusetts

TOWN HALL
4 BOLTWOOD AVENUE
AMHERST, MA 01002

SELECT BOARD
Phone (413) 259-3001
FAX (413) 259-2405

January 10, 2010

Email: selectboard@amherstma.gov

Patricia Holland
105 Montague Road
Amherst, MA 01002

Dear Ms. Holland:

I am pleased to reappoint you as a member of the Personnel Board. This appointment will begin on January 10, 2010 and expire on June 30, 2013.

Please bring this letter and the enclosed Certificate of Appointment to the Town Clerk's Office at your earliest convenience so that you may be sworn in.

Sincerely,

Stephanie O'Keeffe, Chair
Amherst Select Board

Enclosure

cc: Town Clerk
Committee Chair
Staff Liaison
Certificate File
Committee File



TOWN OF AMHERST
Massachusetts
Certificate of Appointment

To Patricia Holland of Amherst, Massachusetts:

By virtue of the authority vested in me as Chair of the Select Board of the Town of Amherst, I do hereby reappoint you as a member of the Personnel Board within and for the Town of Amherst for a term beginning on January 10, 2011 and expiring on June 30, 2013.

Given under my hand on January 10, 2011.

Stephanie O'Keeffe, Chair



Hampshire, ss.

_____, 20__

COMMONWEALTH OF MASSACHUSETTS

Then personally appeared the above-named Patricia Holland who has been duly appointed by the Select Board Chair as a full member of the Personnel Board in said Town, and took the oath necessary to qualify him/her to discharge said duties for the term of the appointment as specified.

Before me, _____ Town Clerk

This certificate and oath must be recorded by the Town Clerk